The Oak Barn Pre Order Booking Form

Thank you for choosing The Oak Barn for your party. As all our Food is freshly prepared on the premises this pre order will help the smooth running of your function. Experience has shown that often on the night of the function people cannot remember what they ordered several weeks before and panic ensues. To help solve this problem we would be grateful if you would complete this form & also retain a copy for yourselves. Just ask your guests to write their names and enter their choice of courses along-side. Whilst we try to seat everyone together at one table, it is not always possible for larger parties. If a member of your party has any special dietary requirements please notify us in the below form. Many Thanks.

BLOCK CAPITALS PLEASE **ALL INFORMATION MUST BE COMPLETED**

Name Of Company		Date of Party	
Name Of Organiser		No of People	
Organiser Email		Arrival Time	
Telephone / Mobile		Time Food Required	
Please Select - Drink Tab or Pay Individually at Bar (please inform your guests if paying individually)		Tab: YES ☐ NO ☐	
Address		Total Deposit	
Additional Info / Allergies		Wine Order	

ONLY ONE BILL CAN BE ISSUED PER PARTY Account to be settled on the night by party organiser only

A discretionary 10% service charge will be added for parties of eight or more (£2 pp cakeage charge)

MINIMUM OF 2 COURSES PER PERSON			
Persons Name	First Course	Main Course	Dessert

Booking Terms and Conditions

All Reservations will be held for no more than 14 days pending the receipt of written CONFIRMATION AND A NON-REFUNDABLE DEPOSIT of £10 for each guest. All alterations to a booking must be confirmed in writing. The Party Organiser will be responsible for the full payment of all Guests. We regret that we must reserve the right to charge in full for any late cancellation or the non-attendance of any member of the party.

By filling out the information above, you are consenting to us contacting you via email and phone regarding bookings and events.